

Queensland Representative School Sport

Training Schedule Form

Official

- Complete the QRSS Training Schedule Form with all required information (including risk assessment form).
- Attach copies of all required quotes and hire details, where required.
- Forward all forms and documentation to the responsible officer at that level of the pathway for approval.
- A new training schedule form must be re-submitted to the responsible officer at that level of the pathway for approval if any changes are required.

Representative School Sport Office

- Check the Training Schedule and risk assessment provided in consultation with the Sport Executive (if required), and
- Return email the approval notification to Team Officials.

Sport	Age Group	Championship / Event date/s
Championship / Event name/s	Host (District/Region / QRSS-SO/ SSA Member Body or Organisation)	
Officials in attendance	School of official	

Approvals

Principal / DoE Line Manager Approval

Name (<i>please print</i>)		School	
Signature		Date	

Responsible Officer at that level Approval

Name (<i>please print</i>)		School	
Signature		Date	

Sport Executive Approval (*for Queensland team training only*)

Name (<i>please print</i>)		School	
Signature		Date	

Queensland Representative School Sport

Training details

(To be completed by official in consultation with QRSS Officer responsible at that level)

Training venue	Training days & dates	Times