

## TEAM OFFICIALS' EXPENSES

Officials accompanying Regional teams to State Championships will be provided with the following:

- Transport from the team assembly point to the state championship venue and return.
- Accommodation at the state championships.
- A Daily Allowance paid at Public Service rates. If breakfast and/or lunch are costed as part of the Accommodation Levy/Championship Nomination Fee, team officials will not be paid an allowance.
- From this Daily Allowance, team officials will pay for their meals.
- Educational excursion costs if applicable.
- An apparel allowance equal to the cost of an official's polo.

Officials may claim on the Team Official's Expenditure Sheet, expenses such as:

- Taxi fares to transport students to and from hospital, or any other legitimate transport expense.
- Official telephone calls.
- Refurbishing the team's medical kit.
- Any other expense necessary for the successful carrying out of their duties.

Officials may not claim reimbursement for expenses such as:

- Private telephone calls
- Meals
- Private transport costs.

Any legitimate team expenses will be refunded to the team officials **provided receipts are presented** with the Team Officials Expenditure Sheet.